

CLAIFE PARISH COUNCIL

I HEREBY GIVE YOU NOTICE that the next meeting of the Council will be held at **High Wray Village Hall** at **7.30pm** on **Tuesday 5th August 2025**. Caroline Sharp Worth, Clerk clerk@claifeparishcouncil.org.uk

AGENDA

Please note meetings will be audio recorded.

1) Apologies To receive apologies for absence.

2) Declarations of Interest and Requests for dispensations to speak or vote on any matter on the agenda by elected or co-opted members.

3) Minutes

To authorise the Chair to sign the minutes of the meeting held on 24th June 2025 as a true record.

4) Public participation

a) to receive reports from

- i) Police.
- ii) Unitary Councillor.
- iii) National Trust.
- iv) South Cumbria Rivers Trust. Tackling Himalayan Balsam on Wilfin Beck and Windermere Septic Tank Emptying Prog., volunteers sought for training and survey.

b) to receive comments and representations from members of the public in relation to any item on the agenda.

5) Councillor matters

Councillors to raise issues on behalf of residents. *Note: no decisions can be made on these matters, but they may be placed on a future agenda.*

Risks Assessments completed in line with Insurance Policy.

6) Highways and gritting

- i) Update from CALC Surface Dressing Briefing 26th June.
- ii) update on Hawkshead pilot gritting proposal. Cllr Brodie and Cllr. Stanton joined a meeting with W&F Highways Delivery Operations Managers on 30th June.
- iii) Councillors to report on road surface and pothole repairs completed since last meeting. EI/252688, 12-July-2025, Pothole around metal drain/water cover.
Hawkshead Clerk is following up on the potholes on the B5286
- iv) Councillors to report outstanding road surface and pothole repairs and to consider further action.
- v) width/weight restriction signs at junctions in F. Sawrey with B5285. To consider action.

7) Management of Parish Council land.

a) Tarn Hill

- i) Signage "No parking turning area for farm vehicles" sign. Cllr. Hilton to research and contact clerk. NT footpath direction signage update.
- ii) Grounds person to trim around defibrillator and parking area. Completed.

b) Lakebank Esthwaite

- i) bridleway edges strimming, completed.
- ii) Japanese knotweed

c) Waterside (land reg. ref. CU315570)

Notice of Continuing Trespass to Trespasser occupying land at Waterside registered to Claife Parish Council (Land Registry CU315570) with statement of outstanding rent. Notice to be issued.

8) Registration of Parish Council land. Chapel Cottage adjacent land, Tarn Hill Playground and Ash Landing – Statements of Truth.

9) Defibrillator status update. Annual renewals due on 3 defibrillators. See Finance below.

10) Attendance of CALC Training courses and Meetings:

a) Standards of Conduct in Town and Parish Councils. Feedback from Cllr. Brodie.

b) Windermere Marathon Stakeholders Meeting. Feedback from Attendees.

c) Affordable Housing Meeting 15th July. Feedback from 3 Attendees.

d) Economic Strategy Meeting 30th July. Feedback from any Attendees.

e) LDNPA Planning sessions – 27 August next meeting.

11) Miscellaneous:

a) NALC and Action with Communities in Rural England (ACRE) flood resilience survey. Councillors to agree response. (response due by 29 Aug).

b) To Note Friends of the Lakes response to Pop up Campsites currently classed as permitted development. New Forest – Article 4 Direction – removes PD rights if for more than 28 days, planning permission then required.

c) NT invitation to Councillors to attend talk about Beatrix Potter 4th September. Confirm attendance numbers.

d) CALC Annual Review To consider providing short article and relevant photos by 3rd Sep.

e) To note that the government has announced plans to amend legislation, allowing local authorities (including parish and town councils) to hold remote meetings.

f) To note Windermere Water Quality at Waterhead report.

g) W&F technical feasibility study To consider Council submission of interest.

12) Planning Applications.

a) Planning applications with provision for consultation: -

i) 7/2024/5588 The Braithwaite Hall, Far Sawrey, Ambleside, LA22 0LQ. The proposal has changed. Proposal now for 22 solar panels on the south facing roof slope and two air source heat pumps. Northern slope plans withdrawn, was considered the northern slope would cause harm to the Conservation Area and the building of special character. New Deadline of 6th August 2025.

ii) 7/2025/5341 Freshwater Biological Association, Ferry Landing, Far Sawrey, Ambleside, Cumbria, LA220LP. Replacement timber jetty and localised dredging to 1m below summer lake level. Deadline extended to 6 August 2025.

iii) 7/2025/5374 Bryers Cottage, Far Sawrey, Ambleside, LA22 0LW. Variation of condition 5 (Landscaping) of 7/2025/5244, erection of dwelling and associated infrastructure following demolition of existing dwelling (variation of condition 2 (plans) on 7/2024/5550 - Variation of landscaping design. Deadline 6th August 2025.

iv) 7/2025/5353 Church Cottage, Far Sawrey, Ambleside, LA22 0LH. Siting of a shepherd's hut. Deadline 6th August 2025.

b) To note planning applications without provision for consultation: -

i) 7/2025/5369 Bryers Cottage, Far Sawrey, Ambleside, LA22 0LW. Approval of details reserved by condition 9 on 7/2025/5244, Variation of condition 2 (plans) on 7/2024/5550, erection of dwelling and associated infrastructure.

c) To note planning decisions made since the last meeting: -

i) 7/2025/5020 Balla Wray Cottage, High Wray, Ambleside, LA22 0JQ. Renovation works including formation of balustraded steps and insertion of roof-lights. **Granted.**

13) Consultation on Mayor for Cumbria update. To note Cumbria has passed the statutory devolution test set by the Government. W&F and Cumberland Councils to consider introduction of a Mayoral Strategic Authority in September.

14) Local housing Working Group. Informal survey in progress. Update.

15) Parish Picnic. Any update.

16) Consultation launched by Westmorland and Furness Council on Recycling. Update.

17) To note new additions to website and noticeboards.

Holiday Activities and Food (HAF) Programme, Send Beatrix Potter a letter about your connection to her, Cumbria Police research into Hate Crime and Hate Incidents in W&F Link to survey, W&F residents urged to check their electoral registration details Link to site, Link to Help shape Nature Recovery in Cumbria - complete online survey, Link to Report an environmental problem - like flooding or pollution.

18) Financial / HR / Office Matters

- a) To note bank bal on 31st July 2025 was £28,605.20 (£30,568.28 last meeting). 4 entries: Clerk wage and sundries £552.30 June, £589.09 July), Laptop £655.59 and HMRC for Q1 £166.10.
- b) Cumberland Bank Update.
- c) Forecast for this and next year in process, in light of changes since Budget.
- d) Public Rights Period has closed. No requests received.
- e) Report on GDPR training and Sexual Harassment Policies.
- f) Approve the following payments.
 - i) Clerk / RFO: £552.68 pay 22 Aug (at old rate).
 - ii) Community Heartbeat Annual Support – was due 9 July. Clerk spoke to them and they couldn't locate our information but will respond as soon as they can. £324 last year, but three to pay for now
 - iii) Parish Council Annual Insurance renewal – decision needed – email sent to Councillors with two main options. Clear (Ecclesiastical) £396 or Zurich £300, both for one year.
- g) Laptop up and running including Anti Virus and Microsoft (free first month). Clerk to purchase Microsoft and receive payment next month - authorised. HMRC Payroll app now migrated across.
- h) Clerk to receive personal pension – three options – 3% on qualifying earnings above LEL of £6240 = £17 (£6802-£6240= £562 X 3%) **or** on total ie £6802 x 3% = £204 **or** an agreed amount in between.
- i) NJC pay rate now agreed at 3.2% increase. Council to agree adoption of increase; Clerk wage to backdated for hours since April (not March). 5months / 173hours at £0.51 per hour ie £88 in Sept (Aug already processed on HMRC system). Ongoing pay at this rate.

19) Date of next meeting: 16th September 2025 at 7.30pm at the Braithwaite Hall.